



# Resurrection Lutheran School

## Healthy Together 2020-2021

(Last revised August 16, 2020)

*Welcome to Resurrection Lutheran School! Below you will find information that will serve as a guideline for the 2020-2021 school year. This document will be revised periodically as we continue to monitor the latest information, best practices and professional guidance throughout the course of the school year.*

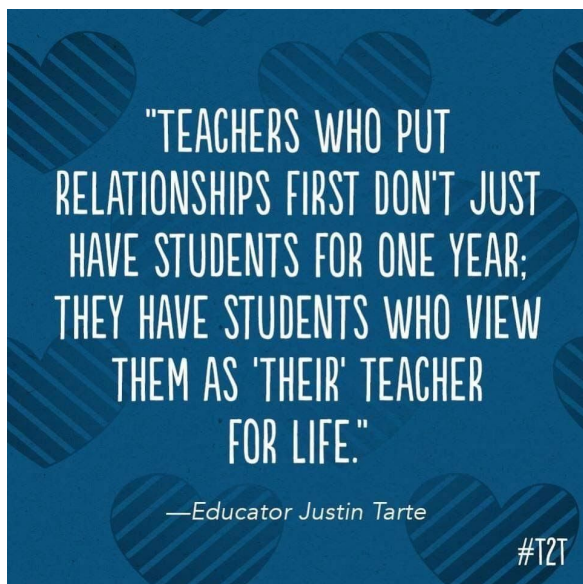
God is good! If ever there was a time to be grateful for smaller class sizes, this is it! Our small classes not only allow us to provide an excellent education for your child, it also allows us to operate our school differently than other larger schools.

Resurrection Lutheran School (RLS) is different from public schools because we have fewer students. Our small community makes it possible to more easily pivot to meet the needs of the time. For students who are not able to physically attend school, there will be a distance learning plan in place from the first day of school.

As a vital mission of Resurrection Lutheran Church, RLS remains committed to providing an academically rich, Christ-centered educational experience despite the unanticipated circumstances we find ourselves in. The safety of our teachers and families remain paramount as we work to remain "Healthy Together". We will prioritize in person instruction, especially for

our youngest students while providing opportunities and accommodations for students and families who are immuno-compromised or other circumstances that would prevent a student from physically attending school. Flexible planning will allow students to easily transition to or from distance learning scenarios if necessary.

Resurrection Lutheran School faculty, staff, and Board look forward to working in partnership with you to provide the best possible academic experience for our students. Thank you in advance for your support and encouragement. Email [healthytogether@rlscary.org](mailto:healthytogether@rlscary.org) for questions regarding the operating plan.



## BACK TO SCHOOL SCHEDULE

<b>Wednesday 8/19/20</b>	<b>Thursday 8/20/20</b>	<b>Friday 8/21/20</b>
<b>Jr kindergarten &amp; Kindergarten</b>  <b>Staggered entry</b>  <b>8:30-11:30 am</b> <b>*4/5 students</b>	<b>Jr kindergarten &amp; Kindergarten</b>  <b>Staggered entry</b>  <b>8:30-11:30 am</b> <b>*4/5 students</b>	<b>Jr kindergarten &amp; Kindergarten</b>  <b>Staggered entry</b>  <b>8:30-11:30 am</b> <b>*4/5 students</b>
<b>1st grade-8th grade</b>  <b>8:30-11:30 am</b> <b>*50% of class/day</b>	<b>1st grade-8th grade</b>  <b>8:30-11:30 am</b> <b>*50% of class/day</b> <i>(MS Distance Learning Orientation Live-stream)</i>	<b>1st grade-8th grade</b>  <b>8:30-11:30 am</b> <b>*100% of class/ER</b>

RLS will follow a staggered entry schedule for our junior kindergarten and kindergarten during the first week of school. This will provide an opportunity for teachers to introduce classroom procedures and get to know the students in a small group setting.

In 1st-8th grade, we will divide classes into two groups to reduce capacity the first two days of school. Students will be introduced to new practices and protocols, review course outlines, meet new friends and teachers and ask questions.

## VIRTUAL MEET THE TEACHER & BACK TO SCHOOL NIGHT

Virtual Meet the Teacher for “On-Campus Instruction” 8/18 at 10:00 via Google Meet or Zoom

Virtual Back to School Night 8/25 at 6:30 pm via Google Meet

## REOPENING PROCEDURES

Our goal is to remain “Healthy Together” throughout the school year. The following guidelines will be in effect at the start of the school year and remain a priority for as long as necessary. In addition to being best practices, we see these actions as an opportunity to care for one another. Please consider limiting travel and taking precautions at home to promote safety in our school.

### GENERAL PROTOCOLS

#### MONITORING FOR SYMPTOMS:

*It is our top priority to keep our RLS family safe. “Conducting regular screening for symptoms and ongoing self-monitoring throughout the school day can help reduce exposure. Staff and students should be encouraged to self-monitor for symptoms such as fever, cough, or shortness of breath. If a student develops symptoms throughout the day, they must notify an adult immediately,” according to the StrongSchoolsNC Public Health Toolkit (K-12).*

- Morning carpool MUST be done from the student’s vehicle. At this time, there is no protocol for morning walkers or bike riders.
- In the vehicle while in the carline, parents will respond to the screening questions found on the back of their carpool card, then RLS staff will take the temperature of the students. (See Attachment: “Handling Suspected, Presumptive or Confirmed Cases of Covid-19 Flow Chart and Protocol”)
- If 100.4 fever or positive answers to any screening questions is determined, no one from the vehicle will be allowed to enter the school building and will instead utilize the distance learning protocols.
- To minimize the risk, only RLS students, staff, and essential visitors, may enter the school building during the school day.
- The symptom screening checklist will be used to evaluate students throughout the day as needed. (See Attachment: “Symptom Screening Checklist”)
- Teachers and staff will follow the same procedures in order to enter the building.

#### SOCIAL DISTANCING:

*“Social distancing is a key tool to decrease the spread of Covid-19. Social distancing (physical distancing) means keeping space between yourself and other people outside of your home,” according to StrongSchools NC Public Health Toolkit (K-12), June 8, 2020.*

- RLS will cap classes at 15 students for the 2020-2021 school year. Exceptions will be made in limited circumstances. If a class was already above this number prior to the pandemic, they will be moved to a larger classroom. This limit was determined by measuring the room sizes and applying best practices for distancing the students and faculty in the rooms.
- Staff and students will follow modified hallway patterns that include spacing guides.

- RLS will discontinue activities that bring together large groups that do not allow for social distancing and will instead incorporate virtual events.
- Students will remain in their homeroom “bubble” or group throughout the day. Protocols will be in place to prevent bubbles from overlapping, such as restroom and playground usage.
- Enrichment classes and electives will be modified or moved to reduce exposure.
- We will continue to offer a modified music program following the recommended safety guidelines.
- End of day carpool will be adjusted for social distancing.

### **FACE COVERINGS:**

*“Face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. Face coverings should be worn by staff and students (particularly older students) if feasible, and are most essential in times when physical distancing is difficult. Consider cloth face coverings for younger children if it is determined they can reliably wear, remove, and handle masks following CDC guidance throughout the day. Individuals should be reminded frequently not to touch the face covering and to wash their hands,” according to StrongSchoolsNC: Public Health Toolkit (K-12). Face coverings can include a mask, a clear shield, a cloth bandana, or a neck gaiter, etc.*

- Face coverings are required for all individuals to enter any Resurrection Lutheran facility. Face coverings must be worn by all individuals in any hallways, bathrooms, and rooms utilized by more than one class (i.e. out of the classroom bubble).
- A teacher will have a face covering at all times when working within six feet of anyone.
  - When socially distanced, the teacher will not be required to wear a face covering. Example: Students are sitting at their desks while the teacher is up front providing direct instruction.
- Every student, JK-8, will be required to have a face covering, except for those with a medical exemption. The coverings will be required during transitional times, such as when entering/exiting buildings or when moving through the hallways.
- All students will wear face coverings in public places where they cannot be socially distanced and/or where other bubbles (groups) may be, or when working closely with another person.
- JK-K students will not be required to wear a face covering when they are within their bubble, such as in the classroom and out at recess.
- 1-5 students will not be required to wear a face covering when socially distanced within their bubble and out at recess.
- 6-8 students will be required to wear a face covering when they are within their bubble.

- Teachers will provide designated “mask breaks” for middle school students.

#### **VISITORS:**

- To minimize the risk of exposure, we will begin the school year by limiting access to the school building to students, teachers, and essential personnel.
- As the school year begins, we will not allow parent volunteers on campus. However, there will be other ways for parents to play assisting teachers, administrators and the community at large.
- We will temporarily discontinue food delivery services.
- Parent meetings will be conducted virtually or outside regular school hours.
- All non-employee essential visitors will be required to go through a COVID-19 symptom screening, wear a mask, and submit to a temperature check.

#### **PROTECTING VULNERABLE POPULATIONS**

*Individuals who are considered high-risk for severe illness due to COVID-19 or are required to remain physically distanced from school due to health protocols.*

- Please contact the office if accommodations are needed for your student.
- RLS will be providing distance learning for this population.

#### **CLEANING AND HYGIENE**

*Enhanced cleaning and hygiene are helpful in reducing the spread of disease.*

- Daily cleaning and disinfecting procedures have been set for teachers and janitorial staff.
- Enhanced cleaning protocols throughout the school day will be implemented with additional training for teachers, staff, and students.
- Teachers will incorporate frequent handwashing and sanitation breaks into classroom activities.
- Teachers will allow time between activities for proper cleaning and disinfection of high-touch surfaces.
- Hand sanitizers and wipes will be readily available.
- Students must bring a water bottle instead of drinking directly from the fountain.

#### **PLAYGROUND PROTOCOL**

Students will use hand sanitizer upon entering the playground. “No more than 4” students, socially distanced, will be allowed on the playground equipment at any time. As the students exit the playground hand sanitizer will be used again. Students will wash their hands in the classroom after recess/lunch.

## **HVAC SYSTEM**

- HVAC systems have been set to circulate fresh air and air filters have been added to each classroom return vent.

## **HANDLING SUSPECTED, PRESUMPTIVE OR CONFIRMED CASES OF COVID-19:**

*“Positive Screening Protocol: At School or Transportation Entry” and “Positive Screening Protocol: During the School Day” provided by StrongSchoolsNC Public Health Toolkit, K-12. (See tables below)*

- Teachers will determine whether a student appears sick. Symptoms on the checklist will be monitored carefully and parents will be contacted.
- Designated staff members will evaluate the child’s symptoms.
- If a child is determined to be sick, he or she will be isolated and wait in the designated sick room.
- Parents will be called and expected to pick up their child right away.
- Staff and students will stay home if they test positive for Covid-19 or are showing symptoms until they meet criteria for return (See “Positive Screening Protocol” tables).

## **COPING AND RESILIENCE:**

*“The outbreak of COVID-19 can be stressful for many. Fear and anxiety about a disease can be overwhelming and cause strong emotions in adults and children. Schools can play an important role in helping students and staff cope and build resilience to support the well-being of the community,” according to StrongSchoolsNC: Public Health Toolkit (K-12).*

- RLS will provide educational resources for staff and parents on signs of mental stress.
- RLS will encourage staff, students, and families to talk with people they trust about their concerns about COVID-19 and how they are feeling.
- As always, Pastor Blanke is available for anyone seeking pastoral care.

## **BEFORE AND AFTER SCHOOL CARE**

After much deliberation, a decision has been made to postpone the opening of our before and after school program until we feel confident that we can execute safely. Our current Healthy Together Back to School Plan relies on keeping our students in "grade group bubbles" to promote a safe environment for our families. Since before and after school care combines students from all grades, the risk would surely increase. RLS will continue to monitor the situation with the intention of reestablishing our childcare program as soon as feasible.

## **ATHLETICS**

Due to concerns with COVID-19, volleyball season has been cancelled for the fall 2020 season. RLS will continue to monitor the situation and make an informed decision about team sports later in the school year. It is our intention to resume athletic competition as soon as possible.

### **COMMUNICATION**

RLS will be timely, intentional, proactive, informative, and direct in our communication. Weekly updates will be communicated through “The Lion’s Tale Weekly” and through the school website. Questions may be directed to our Healthy Together email hotline at [healthytogether@rlscary.org](mailto:healthytogether@rlscary.org) .

## **INSTRUCTIONAL SCENARIOS**

**GREEN** (RLS will operate under normal conditions with full use of all facilities.)

- No modifications for social distancing required.
- Standard cleaning procedures.
- Students will learn virtual platforms in school in case of a scenario change.

**YELLOW** (RLS will operate with modified conditions with limited use of facilities.)

The goal for this phase is to keep students on campus as safely as possible. Students will continue to learn virtual platforms in school in case of a scenario change. Parents must sign COVID-19 Informed Consent Agreement prior to the first day of school. (Attachment 1)

**RED** (RLS will operate in a distance learning only mode; no on campus activity.)

Based on your feedback and after much professional development, we have learned a lot about utilizing best practices in distance learning. RLS has improved our distance learning program to better meet the anticipated needs of our families. It will look different than last year’s emergency remote teaching and will include the following:

- Students will utilize distance learning platforms appropriate for their age group.
- Students will follow a designated schedule and attendance will be taken.
- Clear expectations with a distance learning contract for the parents, teachers, and students will be utilized.
- Teachers will utilize live instruction combined with recorded lessons and teacher office hours.
- Offline assignments will also be provided so students are not “staring at a screen” for seven hours a day.
- Streamlined communication from teachers, staff, and administration will be a priority.

Based on the current information and our experts' health recommendations, our plan is to open on August 19 under the "Yellow" scenario. A Family Agreement to these protocols will be required from each family to attend RLS this school year.

## **DISTANCE LEARNING OPTION YELLOW**

*If your family is not currently comfortable attending classes in person as outlined under the Yellow Plan, RLS is offering a distance learning option for your student. When selecting this option, your student will remain a distance learning student for an entire month. **Individual teachers will provide you with a class schedule, to include live streamed lessons, for your student to follow.***

**JK & KINDERGARTEN:** Teachers may utilize recorded or livestream lessons for Language Arts or Math. Teachers will utilize email communication to share and collect assignments. Periodic student/teacher Google Meets will be set up to build relationships, review concepts and answer questions. These may take place after school. Work packets will be available for pick up the first day of each week from 10:00-12:00 for JK-K DL students.

### **1ST-3RD GRADE:**

Live stream Language Arts will be taught in the morning and math lessons in the afternoon. Communication and curriculum requirements will vary by grade level. Periodic student/teacher Google Meets may be set up to review concepts and answer questions. Teachers will utilize email communication and/or Google Classroom to share and collect assignments. Work packets will be available for pick up the first day of each week from 10:00- 12:00 for 1st-3rd DL students.

### **4TH & 5TH GRADE:**

- Between 2 and 3 hours of live streamed class in the morning between the hours of 8:30-12:00 p.m, depending on the class's daily schedule. Curriculum enrichment, snack and recess vary greatly between classrooms.
  - Students can and will be interacting with the teacher utilizing live streaming on Google Meet. HD cameras are mounted to a laptop placed directly at the front of each classroom to optimize proximity to the teacher and the board.
  - Each classroom is equipped with the combination of the new HD camera and laptop to provide quality picture and optimal interaction between teacher and virtual students.
  - The virtual student will have clear views of the teacher and board at the front of the classroom. For protection and privacy, other students in the classroom will remain out of view from the camera. Only students whose parents have given media permissions will



be working with the virtual students during small group instructional times.

- Screen breaks for virtual learners will take place during snack, recess, lunch, and enrichment class times. Specific times will correlate with the class's daily schedule.
  - Students and parents are responsible for creating a learning area and environment at home that allows for individual work time when live streaming is turned off by the teacher.
- Up to 1.5 hours of live streamed class will resume after lunch between the hours of 12:30 and 2:30, depending on the class's daily schedule).
  - Exact times will be communicated to you by August 18, 2020 for each specific grade level as enrichment classes and break times will vary from room to room.
- Teachers will utilize Google Classroom and email communication to share and collect assignments. Communication and curriculum requirements will vary by grade level.
- Distance Learners will be able to pick up hard copies of classroom textbooks and any other necessary materials prior to the first day of instruction. More pick up days may be needed in the future as teachers plan instruction.

#### **6TH-8TH GRADE:**

- Live streamed classes according to the student's schedule. Students can and will be interacting with the teacher utilizing live streaming on Google Meet. HD cameras are mounted to a laptop placed directly at the front of each classroom to optimize proximity to the teacher and the board.
  - Each classroom is equipped with the combination of the new HD camera and laptop to provide quality picture and optimal interaction between teacher and virtual students.
  - The virtual student will have clear views of the teacher and board at the front of the classroom. For protection and privacy, other students in the classroom will remain out of view from the camera. Only students whose parents have given media permissions will be working with the virtual students during small group instructional times.
- Screen breaks for virtual learners will take place during recess, lunch, and physical education. Specific times will correlate with the student's daily schedule.
  - Students and parents are responsible for creating a learning environment at home that minimizes distractions and most mirrors the school environment to facilitate student focus.

- Students and parents are responsible for student's work time when live streaming is turned off by the teacher, such as "time to work on homework" or outside of scheduled class times.
- Students are expected to be dressed appropriately for school.
- MS teachers will take attendance in each class. The student will be counted present or absent by the classroom teacher visually seeing the student on screen.
- Students are expected to be in the teacher's view during the class until the teacher instructs otherwise.
- Students will have 3 minutes in between subjects while the teachers are changing rooms.
- MS students learning from home will follow a regular school schedule with a lunch/recess break from 11:30-12:40.
- Teachers will utilize Google Classroom to share and collect assignments.
- Assignments will be due when the classroom teacher instructs the class with the due date or time.
- Distance Learners will be able to pick up hard copies of classroom textbooks and any other necessary materials prior to the first day of instruction. More pick up days may be needed in the future as teachers plan instruction.

## **DISTANCE LEARNING IN A QUARANTINE SITUATION**

*In the event that an **individual student** must quarantine for any reason, they will be expected to attend class as a virtual student following the yellow distance learning plan.*

### **JK-3RD GRADE:**

In the event of a whole-class quarantine, teachers will utilize Google Classroom and email communication to share and collect assignments. Live instruction will be through Google Meet. Larger classes may be divided into smaller groups for ease of instruction with younger students. Students will be expected to attend class unless a student is too ill or for other excused absences. Assignments will be due as instructed by the teacher. Work packets/workbooks may be sent home from school for JK-3rd grade DL students.

### **4TH/5TH GRADE:**

In the event of a whole-class quarantine, teachers will utilize Google Classroom and email communication to share and collect assignments. Live instruction will be taught through Google Meet Monday – Thursday, 8:30-11:30 a.m., with Friday being reserved for small group/individual instruction, office hours, and enrichment opportunities. The student will be expected to attend class as if they were at school. Students are expected to be dressed, having a designated work-space and prepared for instruction. Assignments will be due as instructed by the teacher.

### **6TH-8TH GRADE:**

In the event a class or the entire middle school student body is quarantined for any length of time, instruction will continue to follow the daily schedule with live instruction and postings in Google Classroom. Teachers will conduct a live class with assignments. Students will be expected to attend class unless the student is too ill or for other excused absences. Assignments will be due as instructed by the teacher.

## **DISTANCE LEARNING OPTION RED**

*In circumstances that warrant a physical shut down, RLS will operate in a distance learning only mode; no on campus activity.*

### **JUNIOR K/KINDERGARTEN**

Same as “Distance Learning in Quarantine Situation”.

### **1ST - 3RD**

In the event RLS must operate in full distance learning mode, teachers will utilize Google Classroom and email communication to share and collect assignments. Work packets/workbooks may be sent home from school for 1st-3rd grade DL students. Live instruction will be through Google Meet Monday – Thursday mornings, with Friday being reserved for small group or individual instruction during office hours. Larger classes may be divided into smaller groups for ease of instruction with younger students. The student will be expected to attend class as if they were at school. Students are expected to be dressed, having a designated work-space and prepared for instruction. Assignments will be due as instructed by the teacher.

### **4TH-5TH GRADE:**

In the event RLS must operate in full distance learning mode, teachers will utilize Google Classroom and email communication to share and collect assignments. Live instruction will be through Google Meet Monday – Thursday, 8:30-11:30, with Friday being reserved for small group/individual instruction, office hours, and enrichment opportunities. The student will be expected to attend class as if they were at school. Students are expected to be dressed, having a designated work-space and prepared for instruction. Students and parents will receive a Distance Learning Agreement. Assignments will be due as instructed by the teacher.

**6TH-8TH GRADE:** The Middle School will operate on an A/B schedule in Plan Red. Students will be in live classroom sessions from 8:45 am-12 pm daily with afternoon workshops from 1 - 3 pm as required by the teacher for more instruction on a class-by-class basis. Students will be expected to follow the daily schedule and attend class in person via Google Meet. Google classroom will continue to be used in all avenues of learning this school year. Grades will continue to be posted in Sycamore. Students and parents will receive a Distance Learning Agreement. (Attachment 2) We are dedicated to providing an optimal Red Plan option that will provide the best learning environment possible for our families.

\*LAB is a live class that is monitored by another teacher. Students will do things such as self check their homework, work on IXL, watch videos for lessons, take tests that are monitored, etc. The main teacher is responsible for all the planning, organization, and grading. A second teacher will monitor student attendance and provide support.

\*\*WORKSHOP is also a live class. Workshops will vary based on the needs of the teacher at the time. For example, this could be used for a test review, a science lab, a time for small

groups to collaborate on projects, or small group help. The teacher has the option of how to use this time to best assist the students.

COVID-19 Informed Consent Agreement  
Resurrection Lutheran School

I, members of my household, and any caregivers for my student(s) acknowledge that Resurrection Lutheran School (RLS) has put into place preventive and mitigation measures to reduce the spread of COVID-19 according to the “Healthy Together” Reopening Plan shared with me and published on the school’s website:

<https://www.rlscary.org/wp-content/uploads/2020/07/Healthy-Together-Plan-with-Attachments-0701201.pdf> . I accept that my student(s) and I must abide by the stipulations of the Healthy Together Plan to the best of our ability. I understand our cooperation is mandatory whether or not I personally feel such COVID-19 procedures and/or preventive measures are necessary.

I understand that in-person education, despite my own best efforts and that of RLS, may increase the risk of exposure to COVID-19. I am aware that exposure to COVID-19 can result in severe illness. I acknowledge that RLS can not ensure that my student, members of my household, and any caregivers for my student(s) will not potentially become infected with COVID-19.

I understand that my student(s) will be screened daily in order to enter the school building which will include a temperature check and an acknowledgment of “negative” answers to the Symptom Screening Checklist (see checklist found in the plan). I, and my family, will follow to the best of our ability all Centers for Disease Control and Prevention and other recommended guidelines from our state and local authorities for limiting exposure to COVID-19 outside of the school setting. <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

**My Consents.** I have been made aware of the topics above and in the Healthy Together Plan and my questions have been answered to my satisfaction. Being fully informed, I accept the risk of COVID-19 exposure and I will bear the cost of any COVID-19 treatments required. I understand that a Distance Learning (not physically present at school) option for my student(s) is available when appropriate from the beginning of school for my student(s), however I choose to have my student(s) attend the in-person school option.

Name of student(s): \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Distance Learning Agreement for the 2020-2021 School Year

We are thankful for your family and the opportunity we have to partner together in your child's education. The purpose of this document is to ensure that our teachers, students, and parents partner together to provide the most optimal educational environment for our students during this unusual pandemic situation.

### Student Agreement

\_\_\_ I will take responsibility for my daily assignments by completing the assignments and returning them to the teacher by the deadline.

\_\_\_ I will check emails regularly throughout the day to establish clear communication between my teacher and myself.

\_\_\_ I will dress appropriately (no sleepwear) for virtual classes. Dress Down Day dress code is considered appropriate. *No hats, hoods, or sunglasses should be worn during virtual learning time.*

\_\_\_ I understand that Distance Learning is not a break from school, and I will be punctual to the start time of each of my classes.

\_\_\_ I agree to have my video and audio on as required by the teacher.

\_\_\_ I understand the importance of prompt communication with my teachers on a regular basis particularly when I am having difficulties with technology and/or academics.

\_\_\_ If another individual completes any portion of virtual learning assignments on my behalf, this is considered cheating, and will result in a zero for the assignment.

Cheating is considered a serious academic offense. Examples of cheating include, but are not limited to:

- A. Unauthorized sharing of test answers.
- B. Unauthorized sharing of class assignment or homework.
- C. Plagiarism for purposes of this offense, plagiarism is defined as the unauthorized representation of another's work as one's own.
- D. Work completed or highly assisted by a person other than the intended student.

In addition, any unethical practice which compromises the integrity or teacher's intent of an assignment, test or quiz such as (but not limited to) the use of unauthorized resources (calculator, teacher materials, textbooks, another learner's work, etc.) shall be deemed to be cheating or plagiarism and will result in disciplinary action.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Parent/Guardian Acknowledgement and Understanding**

\_\_\_ As my child's Virtual Learning Coordinator, I have read and understand the policies and stated expectations for my child and agree to support the Virtual Learning program expectations.

\_\_\_ I will provide my child with an intentional space for Distance Learning where my child may connect with their online classrooms to work successfully and effectively. It is recommended that students find a suitable study location, rather than a bed during online classes.

\_\_\_ I understand that participation in my child's education will help determine his/her likelihood of success in the program. Therefore, I will monitor and support my learner in his/her studies. I agree to be accessible and readily available to the teacher to discuss my child's progress and development.

\_\_\_ I understand time management and attendance is vital to the learner's success. Distance Learning is not a school break, but is the opportunity for my child to continue his/her education in the safety of my home due to the pandemic.

\_\_\_ I agree to provide adequate Internet access for my child during the time they are participating in a Distance Learning Program and will inform the administration if an internet access issue arises.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## FREQUENTLY ASKED QUESTIONS (2020-2021)

### GENERAL

How will online students be engaged in the school community?

*Generally, the students who start in Distance Learning (DL) will be able to participate in real time, live-streamed content from the classroom for a portion of each school day. This will vary depending on the grade level. The remainder of the contact/content will be shared through Google Classroom and/or hard copy "packets" that will be available for pick up from the school itself.*

What are the technology requirements for distance learning?

*Students will need to have a device running Chrome OS. We primarily use Chromebooks at school, so that is ideal. But, any device that can run Chrome OS and be dedicated to one child would be best. Unfortunately, we do not have Chromebooks to loan at this time. We are using everything we have to supply students in school until the new Chromebooks arrive.*

RLS embraces a very hands-on approach. How will this be managed virtually?

*Live-streaming, Google Meet and other virtual resources will be explored throughout the year.*

Will RLS continue to offer extracurricular activities?

*We will investigate appropriate and meaningful extracurricular opportunities for our students.*

If we opt for distance learning during the "YELLOW" plan, will my student's seat be filled in the classroom?

*Absolutely not! Students will be counted as if they were present in the physical classroom with the same privileges, responsibilities and future re-enrollment preferences. For example, if in a class of 15, two families choose distance learning, 13 students will be physically present during the school day.*

Will my student need to wear their mask during outdoor recess.

*Mask use is encouraged when social distancing is not feasible. Strategies will be put in place to give students "mask breaks" while enjoying outdoor play.*

May I send in a class treat for birthdays ie; cookies, cupcakes?

*We will celebrate birthdays in the classroom, but no class treats may be sent in. You are invited to include a special treat in your student's lunchbox on their birthday.*

How will Elementary Curriculum Enrichment be handled?

*After establishing and practicing safe protocols for core classes during the first few weeks of school, we will introduce Curriculum Enrichment (CE) for students in JK-5. In most cases, the CE teacher will instruct students in their core classroom (bubble).*

What will lunch be like for the MS?

*Lunch and recess time will be from 11:30 am-12:40 pm. Classes will stay in their “pod” and will eat lunch in the assigned spot. Classes will alternate between RLS playground and Ritter Park. Classes will not combine for lunch or recess. For example, 7A and 7 B will walk separately to Ritter Park. 7 A will eat lunch from 11:30 am-12:05 pm while 7 B has recess in the area on the other side of the shelter. At 12:05 students will use hand sanitizer while the teacher sanitizes any tables or chair used. The classes will change locations with social distancing measures in place. Grades 6-8 will follow a similar schedule with our playground alternating between Ritter Park and RLS playground weekly. We plan to eat lunch outside unless the weather prohibits us from doing so.*

What is the playground protocol?

*Students will use hand sanitizer upon entering and exiting the playground. We will limit the number of children on the playground equipment at one time.*

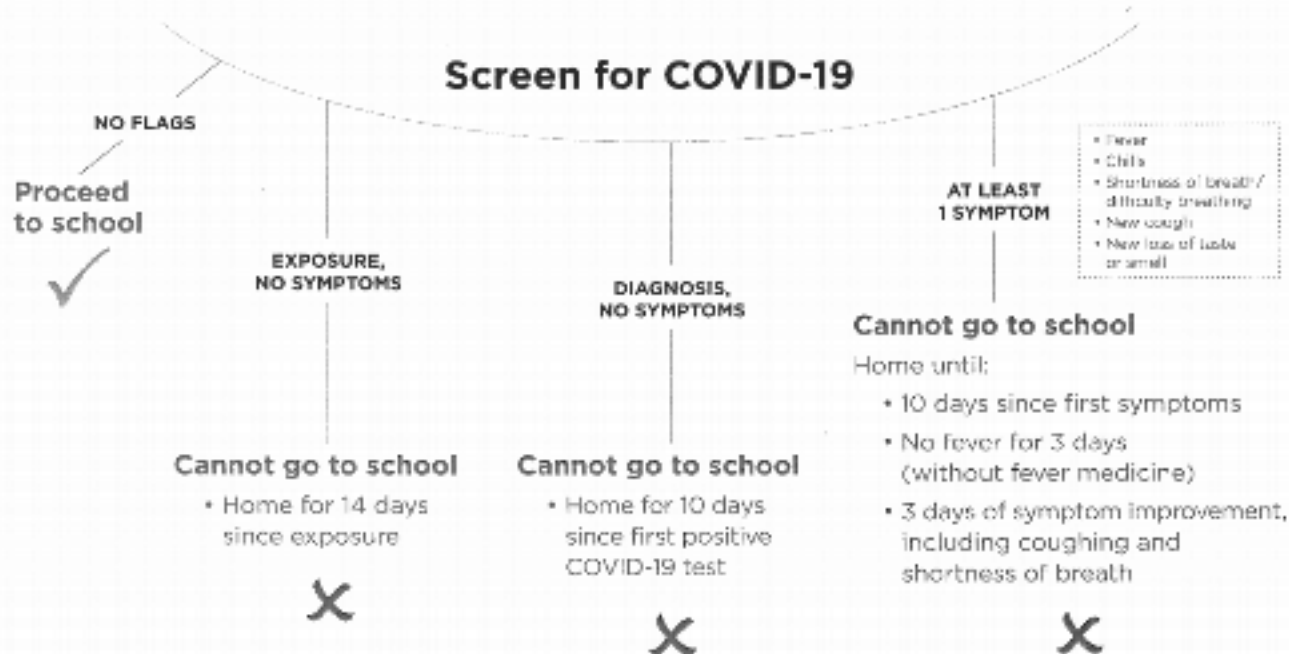
What are the restroom protocols?

*JK-2nd will use restrooms located in their classroom. Upper Elementary (3-5) will use downstairs girl/boys restrooms. Stalls and sinks will be designated by grade to reduce cross contamination between bubbles. Middle School (6-8) will model this protocol on the second floor. We will limit the number of students that can be in the restroom at any given time.*

# Handling Suspected, Presumptive or Confirmed Cases of COVID-19 Flow Chart and Protocol



## Screening Flow Chart



## SYMPTOM SCREENING CHECKLIST: RLS Students

The person conducting screenings should maintain a six-foot distance while asking questions. Ask the person dropping off the child the following questions before entering the facility or school transportation vehicle .

**Anyone showing symptoms of COVID-19 or who may have been exposed to COVID-19 should not be at school .**

**1. Have any of the children you are dropping off had close contact (within 6 feet for at least 15 minutes) in the last 14 days with someone diagnosed with COVID-19, or has any health department or health care provider been in contact with you and advised you to quarantine?**

- Yes** > The child should not be at school .The child can return 14 days after the last time he or she had close contact with someone with COVID-19, or as listed below .
- No** > The child can be at school if the child is not experiencing symptoms .

**2 .Do any of the children you are dropping off have any of these symptoms?**

- Fever
- Chills
- Shortness of breath or difficulty breathing
- New cough
- New loss of taste or smell

If a child has any of these symptoms, they should go home, stay away from other people, and the family member should call the child's health care provider .

**3 .Since they were last at school, have any of the children you are dropping off been diagnosed with COVID-19?**

- Yes** | If a child is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they should not be at school and should stay at home until they meet the criteria below .
- No**

### Returning to School

A child can return to school when a family member can ensure that they can answer YES to ALL three questions:

- Has it been at least 10 days since the child first had symptoms?
- Has it been at least 3 days since the child had a fever (without using fever reducing medicine)?
- Has it been at least 3 days since the child's symptoms have improved, including cough and shortness of breath?

If a child has had a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours .

If a child has been diagnosed with COVID-19 but does not have symptoms, they should remain out of school until 10 days have passed since the date of their first positive COVID-19 diagnostic test, assuming they have not subsequently developed symptoms since their positive test .

If a child has been determined to have been in close contact with someone diagnosed with COVID-19, they should remain out of school for 14 days since the last known contact, unless they test positive .In which case, criteria above would apply .They must complete the full 14 days of quarantine even if they test negative .



## Positive Screening Protocol: At School or Transportation Entry

WHO	EXPOSURE, NO SYMPTOMS	DIAGNOSIS, NO SYMPTOMS	SYMPTOMS
	Staff or Student shares they were exposed to someone with COVID-19 within the last 2 weeks but is NOT symptomatic	Staff or Student shares they were diagnosed with COVID-19 less than 10 days ago, but is NOT symptomatic	Staff or Student presents with at least one of the following COVID-19 symptoms ( <i>Fever + Chills + Shortness of breath or difficulty breathing + New cough + New loss of taste or smell</i> )
<b>Staff Member OR</b> <b>Student: A designated individual (e.g., parent or guardian) is PRESENT to immediately support child to get home or to medical care safely</b>	<input type="checkbox"/> Immediately go home. <input type="checkbox"/> Notify Local Health Department and follow their procedures. <input type="checkbox"/> Can return to school once it has been 14 days since last close contact, if they do not develop symptoms. <input type="checkbox"/> Student and staff can participate in remote learning and teaching (if applicable) while out.	<input type="checkbox"/> Immediately go home. <input type="checkbox"/> May return 10 days since first positive COVID-19 test, if they did not subsequently develop symptoms since their positive test. <input type="checkbox"/> Student and staff can participate in remote learning and teaching (if applicable) while out. <input type="checkbox"/> Notify Local Health Department and follow their procedures.	<input type="checkbox"/> Immediately go home. <input type="checkbox"/> If a person is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they can return to school when: <ul style="list-style-type: none"> <li>- At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and</li> <li>- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and</li> <li>- At least 10 days have passed since symptoms first appeared.</li> </ul> <input type="checkbox"/> If a person has had a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours. <input type="checkbox"/> Student and staff can participate in remote learning and teaching (if applicable) while out, if they feel well enough. <input type="checkbox"/> Notify Local Health Department and follow their procedures.
<b>Student: A designated individual (e.g., parent or guardian) is NOT PRESENT to immediately support child to get home or to medical care safely</b>	<input type="checkbox"/> If appropriate for that student, they should wear a cloth face covering. <input type="checkbox"/> Separate student in designated area with supervision by an adult wearing a cloth face covering standing at least 6 feet away. <input type="checkbox"/> Enact plan to safely send student home as quickly as possible. <input type="checkbox"/> Notify Local Health Department and follow their procedures. <input type="checkbox"/> Can return to school once it has been 14 days since last close contact and they do not develop symptoms. <input type="checkbox"/> Participate in remote learning while out.	<input type="checkbox"/> If appropriate for that student, they should wear a cloth face covering. <input type="checkbox"/> Isolate student in designated area with supervision by an adult wearing a cloth face covering standing at least 6 feet away. <input type="checkbox"/> Enact plan to get student home safely, and cannot be through using school transportation. <input type="checkbox"/> Return 10 days since first positive COVID-19 test, if they did not subsequently develop symptoms since their positive test. <input type="checkbox"/> Participate in remote learning while out. <input type="checkbox"/> Notify Local Health Department and follow their procedures.	<input type="checkbox"/> If appropriate for that student, they should wear a cloth face covering or surgical mask. <input type="checkbox"/> Isolate student in designated area with supervision by an adult wearing a cloth face covering or surgical mask standing at least 6 feet away. <input type="checkbox"/> Enact plan to get student home safely, and cannot be through using school transportation. <input type="checkbox"/> If student is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they can return to school when: <ul style="list-style-type: none"> <li>- At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and</li> <li>- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and</li> <li>- At least 10 days have passed since symptoms first appeared.</li> </ul> <input type="checkbox"/> If student has had a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours. <input type="checkbox"/> Student can participate in remote learning while out, if they feel well enough. <input type="checkbox"/> Notify Local Health Department and follow their procedures.



## Positive Screening Protocol: During the School Day

	EXPOSURE, NO SYMPTOMS	DIAGNOSIS, NO SYMPTOMS	SYMPTOMS
WHO	Staff or Student shares they were exposed to someone with COVID-19 within the last 2 weeks but is NOT symptomatic	Staff or Student shares they were diagnosed with COVID-19 less than 10 days ago, but is NOT symptomatic	Staff or Student presents with at least one of the following COVID-19 symptoms ( <i>Fever • Chills • Shortness of breath or difficulty breathing • New cough • New loss of taste or smell</i> )
Student	<ul style="list-style-type: none"> <li><input type="checkbox"/> Separate student in designated area with supervision by an adult wearing a cloth face covering standing at least 6 feet away.</li> <li><input type="checkbox"/> If appropriate for that student, they should wear a cloth face covering.</li> <li><input type="checkbox"/> Enact plan to safely send student home as quickly as possible.</li> <li><input type="checkbox"/> Notify Local Health Department and follow their procedures.</li> <li><input type="checkbox"/> Can return to school once it has been 14 days since last close contact and do not develop symptoms.</li> <li><input type="checkbox"/> Participate in remote learning while out.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Isolate student in designated area with supervision by an adult wearing a cloth face covering standing at least 6 feet away.</li> <li><input type="checkbox"/> If appropriate for that student, they should wear a cloth face covering.</li> <li><input type="checkbox"/> Enact plan to get student home safely, and cannot be through using school transportation.</li> <li><input type="checkbox"/> Return after 10 days since first positive COVID-19 test, if they did not subsequently develop symptoms since their positive test.</li> <li><input type="checkbox"/> Participate in remote learning while out.</li> <li><input type="checkbox"/> Close off facility areas used by the sick person.</li> <li><input type="checkbox"/> Wait at least 24 hours, THEN</li> <li><input type="checkbox"/> Clean and disinfect those areas with an EPA-registered product.</li> <li><input type="checkbox"/> Notify Local Health Department and follow their procedures.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> If appropriate for that student, they should wear a cloth face covering or surgical mask.</li> <li><input type="checkbox"/> Isolate student in designated area with supervision by an adult wearing a cloth face covering or surgical mask and standing at least 6 feet away.</li> <li><input type="checkbox"/> Enact plan to get student home safely, and cannot be through using school transportation.</li> <li><input type="checkbox"/> If student is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they can return to school when               <ul style="list-style-type: none"> <li>- At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and</li> <li>- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and</li> <li>- At least 10 days have passed since symptoms first appeared.</li> </ul> </li> <li><input type="checkbox"/> If student has a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours.</li> <li><input type="checkbox"/> Participate in remote learning while out.</li> <li><input type="checkbox"/> Close off and ventilate facility areas used by the sick student</li> <li><input type="checkbox"/> Wait at least 24 hours, THEN</li> <li><input type="checkbox"/> Clean and disinfect those areas with an EPA-registered product.</li> <li><input type="checkbox"/> Notify Local Health Department and follow their procedures.</li> </ul>
Staff Member	<ul style="list-style-type: none"> <li><input type="checkbox"/> Immediately go home</li> <li><input type="checkbox"/> Notify Local Health Department and follow their procedure.</li> <li><input type="checkbox"/> Can return to school once it has been 14 days since last close contact</li> <li><input type="checkbox"/> Can participate in remote teaching while out, if applicable.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Immediately go home.</li> <li><input type="checkbox"/> Return after 10 days since first positive COVID-19 test, if they did not subsequently develop symptoms since their positive test.</li> <li><input type="checkbox"/> Close off facility areas used by the sick person.</li> <li><input type="checkbox"/> Wait at least 24 hours, THEN</li> <li><input type="checkbox"/> Clean and disinfect those areas with an EPA-registered product.</li> <li><input type="checkbox"/> Notify Local Health Department and follow their procedures.</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> If appropriate for that staff member, they should wear a cloth face covering or surgical mask.</li> <li><input type="checkbox"/> If well enough, immediately go home.</li> <li><input type="checkbox"/> If not well enough, isolate staff member in designated area and provide support to get home or to medical care</li> <li><input type="checkbox"/> If a person is diagnosed with COVID-19 based on a test, their symptoms, or does not get a COVID-19 test but has had symptoms, they can return to school when               <ul style="list-style-type: none"> <li>- At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications; and</li> <li>- Improvement in respiratory symptoms (e.g., cough, shortness of breath); and</li> <li>- At least 10 days have passed since symptoms first appeared.</li> </ul> </li> <li><input type="checkbox"/> If the staff member has a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 24 hours.</li> <li><input type="checkbox"/> Close off and ventilate facility areas used by the sick person.</li> <li><input type="checkbox"/> Wait at least 24 hours, THEN</li> <li><input type="checkbox"/> Clean and disinfect those areas with an EPA-registered product.</li> <li><input type="checkbox"/> Notify Local Health Department and follow their procedures.</li> </ul>

